

**For Office Use Only**

- Interview/Portfolio Review
- Approved by: \_\_\_\_\_
- Waitlist
- Not Approved
- Registered

Dear Prospective Student,

Thank you so much for applying to UTSA's Teen Studio Intensive program. We are excited to review your application. We believe that by creating a thorough application process we can ensure that our students are committed to dedicating time, effort, and their creativity to the Teen Studio Intensive Program. We are searching for students who are self-motivated and interested in increasing their art techniques, knowledge and skill while also sharing their talents with our community. We offer a high-quality program and have high expectation for our students. In turn, we expect to meet the high expectation that students and parents have for us.

Our goal is to provide an all-inclusive program with high quality arts experience for teens to create a well-rounded, community minded, articulate, successful, and committed generation of young artists. Our priority is to prepare the art student with the knowledge and skills necessary to be successful in the art school setting and beyond.

Teen Studio Intensive hours will be held Monday – Thursday from 4:30-7:00pm. Students will be required to attend two evenings a week either on Monday/Wednesday or Tuesday/Thursday. There will be some weekend workshops and community service hours outside of the regularly scheduled studio times. Students will be placed in a session based on their portfolio and will be responsible for maintaining a satisfactory attendance of at minimum 70% of the program. This is important since we have other students who want to be in the program too.

To be considered, please complete the following application paperwork, and submit it to [kimberly.bishop@utsa.edu](mailto:kimberly.bishop@utsa.edu). **Please write "Teen Program Application," in the subject line.** Students will then be selected for an interview. At the interview we ask that students bring several art works that they are most proud of to share with us.

If selected for the program, students are required to pay a \$300 studio fee per semester (fall/spring) they are in the program. There may be fee assistance available for students who qualify.

If you have any questions, please do not hesitate to contact me or Director of Young Artist Programs, Patricia Morales.

Kim Bishop  
 Teen Program Coordinator  
[kimberly.bishop@utsa.edu](mailto:kimberly.bishop@utsa.edu)  
 210-200-8266

Patricia Morales  
 Director, Young Artist Programs  
[patricia.morales@utsa.edu](mailto:patricia.morales@utsa.edu)  
 210-200-8213

**APPLICATION MATERIALS:**

- Student Application
- Medical Information/Release Form
- Media Release Form
- Student Agreement
- Student Questionnaire
- Pick Up Form

**Important Dates:****Deadline to Apply**

August 31, 2023

**Interviews & Portfolio Review**

Saturday, September 2<sup>nd</sup> & 9<sup>th</sup>  
 9:00-5:00pm

**Classes Begin:**

Monday, September 18  
 4:30-7:00pm

*\*There will be some weekend workshops/fieldtrips, dates TBA*

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**TEEN STUDIO INTENSIVE | STUDENT APPLICATION**

This high-quality arts program provided by University of Texas San Antonio is available at minimal cost to students due to the dedication of our funders and patrons. To keep this program subsidized, we are required to collect information on the students and families we serve. Please take time to complete this form. University of Texas San Antonio's recruitment process is competitive, and interviews are scheduled based on all application materials received from each student.

**Student Information**

Student Name: \_\_\_\_\_

(Please Print) First \_\_\_\_\_ Last \_\_\_\_\_

Date of Birth (mm/dd/yy) \_\_\_\_\_ Age: \_\_\_\_\_ Returning Student? \_\_\_\_\_ Y \_\_\_\_\_ N

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: TX

Zip Code: \_\_\_\_\_ Grade: \_\_\_\_\_ School Name: \_\_\_\_\_

(Fall 2021)

School District: \_\_\_\_\_ Student Email: \_\_\_\_\_

Student Phone(s): Home \_\_\_\_\_ Mobile: \_\_\_\_\_

Ethnicity/Race: \_\_ Hispanic/Latinx \_\_ Caucasian (White) \_\_ African-American \_\_ Asian American

\_\_ Native American/Alaskan Native \_\_ Multiethnic (please specify) \_\_\_\_\_

*This information is used for grant purposes*

What other extracurricular activities/obligations are you involved with that may conflict with this program? Be specific with days/times: \_\_\_\_\_

**Parent/Guardian 1 Information**

**Relationship to Student:** \_\_\_\_\_

Parent/Guardian Name: \_\_\_\_\_ Email Address: \_\_\_\_\_

Best Phone # to Reach You: \_\_\_\_\_ 2<sup>nd</sup>: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_

Zip Code: \_\_\_\_\_ Occupation: \_\_\_\_\_ Employer: \_\_\_\_\_

If your student is accepted, could we add you to our list of parent volunteers? \_\_ Yes \_\_ Not currently

**Parent/Guardian 2 Information**

**Relationship to Student:** \_\_\_\_\_

Parent/Guardian Name: \_\_\_\_\_ Email Address: \_\_\_\_\_

Best Phone # to Reach You: \_\_\_\_\_ 2<sup>nd</sup>: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_

Zip Code: \_\_\_\_\_ Occupation: \_\_\_\_\_ Employer: \_\_\_\_\_

If your student is accepted, could we add you to our list of parent volunteers? \_\_ Yes \_\_ Not currently

How did you learn about this program?

\_\_\_\_ Teacher: (name) \_\_\_\_\_ Former/Current Student: (name) \_\_\_\_\_

\_\_\_\_ Flier \_\_\_\_ Article \_\_\_\_ Web \_\_\_\_ Social Media \_\_\_\_ Other (please specify) \_\_\_\_\_

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**TEEN STUDIO INTENSIVE | MEDICAL INFORMATION AND RELEASE FORM**

**Student Information**

Student Name: \_\_\_\_\_  
(Please Print) First Last

Date of Birth (mm/dd/yy) : \_\_\_\_\_ Gender: \_\_\_\_\_ Non-Binary: Yes No

<p><b>Please check all that apply:</b></p> <p>Allergies Y/N _____</p> <p>Medicine _____</p> <p>Food _____</p> <p>Environment _____</p> <p>_____</p>
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What are your student's preferred pronouns?  
\_\_\_\_\_  
Currently on any Medications?  
\_\_\_\_\_  
Any behavioral, emotional, or learning challenges?  
\_\_\_\_\_  
\_\_\_\_\_

Primary Care Physician: \_\_\_\_\_

Phone Number: \_\_\_\_\_

**Emergency Contact Information** [Another person to notify if parent/guardian is unavailable]

Name (First. Last): \_\_\_\_\_ Phone Number: \_\_\_\_\_

Relationship to Student: \_\_\_\_\_

**Medical Consent/Release:**

As the parent/legal guardian of \_\_\_\_\_, I request that in my absence the above-named minor child be admitted to any hospital or medical facility for diagnosis and treatment in the event of an emergency. I request and authorize physicians, nurses, dentists, and staff to perform any diagnostic procedures, treatment procedures and operative procedures to the above-named child. I have not been given any guarantee as to the results of any treatment performed on the above child.

I hereby accept financial responsibility for all medical treatment necessary to be administered to the above-named child in the event of an accident, injury, sickness, etc. Any representative of the following organization is designated to act on my behalf until I have been contacted: UTSA.

**General Release**

I understand the above named child assumes any and all risks that might be associated with the activities that he or she may be involved in and release all rights and claims for damages which the above named, heirs, executors, administrators assign, or as I may have, against Southwest School of Art, its directors, officials, teachers or representatives for any and all injuries or damages of any kind as a result of their participation.

Parent/Guardian Name (Print) \_\_\_\_\_ Relationship to Student \_\_\_\_\_

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**TEEN STUDIO INTENSIVE | MEDIA RELEASE FORM**

I/we hereby give permission and authorize UTSA, its agents, officers, and employees to create, use, reproduce, assign and /or distribute photographs, films, video, digital images, and sound recordings of this participant for use in materials they create for publicity and/or for documenting Teen Studio Intensive participation in an organized fundraising, event or activity at any time and without prior notification.

I/we agree and consent that University of Texas San Antonio will not be held responsible for a misappropriation of the photos, videos, film and/or audio recordings by any member of the public or anyone else.

I have read the foregoing release, authorization, and agreement before signing below and I warrant that I fully understand the contents thereof.

Name of Student: \_\_\_\_\_  
*Please Print*

Name of Parent or Guardian: \_\_\_\_\_

Signature of Parent/Guardian: \_\_\_\_\_

Date: \_\_\_\_\_

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**TEEN STUDIO INTENSIVE | STUDENT AGREEMENT**

The University of Texas San Antonio is committed to providing high quality art experiences for all our students, encouraging excellence, leadership and a commitment to themselves and the artistic process. To do this, Southwest School of Art will observe the following program policies.

**Commitment**

Participants must:

- Attend a minimum of two studio sessions a week.
- Maintain an attendance rate of at least 70%. Excessive absences & failures to commit to project requirements will lead to disciplinary action.
- Complete projects in a timely manner.
- Participate in scheduled Teen Studio Intensive community-based activities/fieldtrips.
- Have reliable transportation to and from UTSA Southwest Campus. If transportation is a barrier, please contact Kim Bishop by emailing [kimberly.bishop@utsa.edu](mailto:kimberly.bishop@utsa.edu)

**Studio Practice**

- Daily temperature checks will take place before entering studio. Masks will be worn while students are inside the studio until further notice. Hands will be washed/sanitized prior to working with studio materials. [COVID updates can be found here.](#)**
- Studio areas must be cleaned/sanitized daily before leaving.
- Participants must be respectful of themselves, others, materials, studio equipment and artwork.
- No visitors are allowed in the Teen Studio Intensive studios at any time
- Drugs, weapons, and abusive language (including music) will not be tolerated in the studio.
- Participants are expected to be positive and productive members of this program for themselves and their fellow teen artists.
- Participants will not be allowed to leave campus during program hours without parental permission and without notifying staff. Students will only be released to individuals noted on a pick-up form (attached)

**Further Requirements**

**Equipment:** The use of the University of Texas San Antonio printers, copiers, art materials and other equipment should be limited to projects that fall within the context of the program. The use of this equipment for personal use is prohibited unless preauthorized by the Teen Coordinator.

**Program Reviews:** Students are required to participate in program reviews throughout the course of their time in the Teen Studio Intensive program. The Teen Program Coordinator will schedule these reviews throughout the year which will explore the students’ attendance, performance, attitude and will gauge the student’s continuation in the program.

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**Communication:** Teen Studio Intensive requires that participants and their parents/guardians keep an open line of communication with program staff – this includes, but is not limited to changes in contact information (i.e., address, phone number, email address, schools, etc.), issues with attendance, scheduling conflicts, family emergencies and other issues families feel are important to share with staff.

**Disciplinary Action:** Students who do not abide by the requirements will be subject to disciplinary action. First, the student will be given a written warning. Second, a meeting will be called with the student and the parent/guardian. Third, if the problem persists, the student will be dismissed from Teen Studio Intensive with no refund of fees paid. If a participant commits an act of violence, brings any unlawful items to campus, or participates in an event that is severe, they will be dismissed from the program effective immediately.

**Parents/Guardians are expected to:**

- Assure that the student has reliable transportation to and from UTSA Southwest Campus. If transportation is an issue or concern, please contact Kim Bishop at [Kimberly.bishop@utsa.edu](mailto:Kimberly.bishop@utsa.edu)
- Support the student’s commitment to this student agreement in all areas.
- Attend Parent/Student Orientation, exhibitions, and parent workshops (dates tba)
- Have open communication with Teen Program Coordinator at [kimberly.bishop@utsa.edu](mailto:kimberly.bishop@utsa.edu) with any concerns, questions and/or compliments

These requirements are asked of students to ensure the wellbeing of all participating students and to support student success, program goals, and professionalism. The University of Texas San Antonio expects that this agreement will be honored.

Student Printed Name: \_\_\_\_\_

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Parent/Guardian Printed Name: \_\_\_\_\_

Parent Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Teen Program Coordinator: \_\_\_\_\_ Date: \_\_\_\_\_

Director, Young Artist Programs: \_\_\_\_\_ Date: \_\_\_\_\_

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**TEEN STUDIO INTENSIVE | QUESTIONNAIRE**

To get a better sense of where applicants are in their own art practice, as well as commitment and interest in Teen Studio Intensive, we request that all students complete the following short questionnaire. Students' answers will be used to determine their participation in the program and to gauge whether the Teen Studio Intensive is a program that would be beneficial to them.

1. What is your favorite art process? Drawing, painting, printmaking sculpture, ceramics or other. Please briefly explain why.

2. What is your favorite medium? And explain how and why you use this in your work.

3. What art medium, process and/or technique are you most interested in learning about in this program?

4. How do you feel this program will benefit you?

5. What superpower do you bring that will benefit this program?

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**TEEN STUDIO INTENSIVE | PICK UP FORM**

The following individuals have permission to pick up my student from Teen Studio Intensive:

Name: \_\_\_\_\_

Name: \_\_\_\_\_

Name: \_\_\_\_\_

Name: \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

***For students ages 16 and up, they can check themselves out and transport themselves from the program with parental permission.***

I give my student (name) \_\_\_\_\_ permission to check themselves out of the program and to transport (drive/bus) themselves to and from Teen Studio Intensive.

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_